

**CONSTRUCTION BOARD OF APPEALS**  
**MINUTES OF THE AUGUST 12, 2015 REGULAR MEETING**

The City of Madison Construction Board of Appeals held its annual organizational and regularly scheduled monthly meeting on August 12, 2015 in the Planning & Building Conference Room of the Madison Municipal Complex, located at 100 Hughes Road, Madison, Alabama. Board Chair, John Allen, called the meeting to order at 2:00 P.M. and attendance was as follows:

<b>John Allen, Chairman</b>	<b>Present</b>
<b>Jim Wright, Vice-Chair</b>	<b>Present</b>
<b>Jennifer Thorington-Hines</b>	<b>Present</b>
<b>Verrick Green</b>	<b>Present</b>
<b>TJ Meers</b>	<b>Present</b>
<b>Jerrold Sullivan</b>	<b>Present</b>
<b>Charlie Murphy</b>	<b>Present</b>

**City Staff Present:** Jimmy Morgan, Director of Building;

**Public Attendees (as registered):** None

**II. Approval of Minutes**

The first order of business was the approval of the minutes for the June 24, 2015 Annual Organizational and Regular Meeting. Mr. Allen asked Board members for requested changes and/or corrections, if any.

**Motion:** Mr. Meers moved to approve the minutes of the June 24, 2015 Organizational and Regular Meeting, as written. Mr. Wright seconded the motion and vote was as follows:

<b>John Allen, Chairman</b>	<b>Aye</b>
<b>Jim Wright, Vice-Chair</b>	<b>Aye</b>
<b>Jennifer Thorington-Hines</b>	<b>Aye</b>
<b>Verrick Green</b>	<b>Aye</b>
<b>TJ Meers</b>	<b>Aye</b>
<b>Jerrold Sullivan</b>	<b>Aye</b>
<b>Charlie Murphy</b>	<b>Aye</b>



### **III. New Business**

- a. **Board Terms:** Mr. Allen mentioned that Jerrol Sullivan's term had expired at the end of July where upon Mr. Sullivan expressed interest in serving another term. Mr. Morgan informed the Board that Jerrol Sullivan's reappointment to the Board will be put on the next City Council Agenda.

### **IV. Old Business**

- a. **Discussion of procedures and by-laws:**

Mr. Allen mentioned that during the last meeting Board members had reviewed a set of existing by-laws and discussed several changes. One area in particular was changing the submittal deadline for hearing requests to be changed to be more in line with what the Zoning Board of Appeals procedures are in that the cut-off date for any submitted request would be 30 days prior to the next regularly scheduled meeting. All Board members agreed to the proposed changes.

### **V. Other Business**

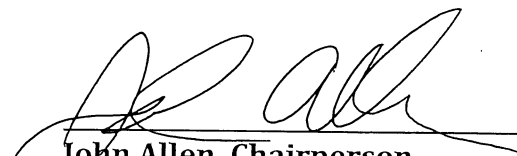
Mr. Allen asked Board members and Staff if there were any items of Other Business to discuss. There being none, Mr. Allen closed the floor to Other Business.

### **VI. Adjournment**

With no further business before the Board, Mr. Allen adjourned the meeting at 2:40 P.M.



Approved:

  
John Allen, Chairperson

Attest:

  
Debra Brooke, Board Secretary

